

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#9a

Date: _____ Weekly Agenda Date: _____

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: _____

WORDING FOR AGENDA ITEM:

ACTION REQUIRED:

Approve Ordinance ☐

Approve Resolution ☐

Approve Motion ☐

Give Direction ☐

Other: Informational ☐

Attachments ☐

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes ☐ No ☐

RECOMMENDATION:

ACTION REQUIRED / PROPOSED MOTION:

ADVERTISEMENT FOR BIDS AND NOTICE OF HEARING AND LETTING

BID DATE: December 20, 2016

PROJECT: WOODBURY COUNTY COURTHOUSE - 2016 STEAM TRAP SERVICE AND
REPLACEMENT PROJECT

SIOUX CITY, IOWA

PROJECT NO: _____

ENGINEERS: Resource Consulting Engineers, LLC
3116 South Duff Ave., Suite 201
Ames, IA 50010

CONSTRUCTION MANAGER: Baker Group
4224 Hubbell Ave.
Des Moines, IA 50317

Sealed Proposals will be received by the Woodbury County Board of Supervisors at the County Board Administration Office, First Floor, Woodbury County Courthouse, 620 Douglas Street, Sioux City, Iowa, until 3:30 p.m., Tuesday, December 20, 2016 as described in the drawings and specifications thereof, now on file for public inspection at the Board of Supervisors Office and at the offices of the Engineer.

All Bids shall be in accordance with Bid Documents prepared by Resource Consulting Engineers, which documents are hereby incorporated into this Notice by reference. Interested Contractors may obtain one copy of the Bid Documents from the Engineers or Construction Manager upon payment of a refundable deposit of \$100 or approved Plan Deposit Card.

Each Bid shall be submitted on a form furnished by the Engineer, and must be accompanied in a separate sealed envelope by Bid Security in the form of a Cashier's Check or Certified Check drawn on a solvent Iowa Bank, or a Bid Bond executed by a corporation authorized to act as surety in the State of Iowa. Bid Security shall be in an amount equal to five per cent (5%) of the amount of the Bid, made payable to Woodbury County, Iowa. Bid Security shall be forfeited to the Board of Supervisors as liquidated damages in the event the successful Bidder fails or refuses to enter into a Contract and furnish Bond, as specified, satisfactory to the Board of Supervisors, assuring the faithful fulfillment of the Contract and the payment of all just claims, within ten (10) days after acceptance of the Bid.

At 2:00 PM on Tuesday, December 6, 2016, a recommended Pre-Bid meeting will be held in the Board of Supervisors First Floor Meeting Room, Woodbury County Court House, 620 Douglas St., Sioux City, Iowa.

Attendance at this meeting is recommended for all Contractors interested in the project. All bids must provide the names of subcontractors from each of the disciplines listed above who will be performing the work. Failure to attend the Pre-Bid Meeting shall not relieve Bidders from their obligation to become familiar with the Project site. Following the meeting a tour of the Courthouse will be conducted and will start in the Courthouse. For additional information contact Shane Albrecht at the Baker Group, (515) 208-3014.

At 4:40 PM on Tuesday, November 29, 2016, at the Board of Supervisors Meeting in the lower level, Woodbury County Courthouse, a hearing will be held on the proposed drawings, specifications, and form of contract for

the above improvements, and at said hearing any interested person may appear and file objections thereto or to the cost of said improvements. Tuesday, December 20, 2016, at the Board of Supervisors' Meeting in the Basement of the Woodbury County Courthouse, the proposals will be opened publicly and read aloud. The proposals will be acted upon by the Woodbury County Board of Supervisors at their regular meeting on Tuesday, December 20, 2016 or at some other time and place as may then be established by the Board.

The Board of Supervisors reserves the right to reject any or all Bids, re-advertise for Bids, or waive any formalities if they deem such actions to be in the interest of Woodbury County.

Contracts will be awarded to the lowest responsible bidder on the basis of a combination of the Base Bid and selected Alternate Proposals.

Published by order of the Woodbury County Board of Supervisors, Sioux City, Iowa.

(Signed)

Jeremy Taylor, Chair
Woodbury County Board of Supervisors
Woodbury County Courthouse
Sioux City, Iowa