PATRICK F. GILL HUMAN RESOURCES DEPARTMENTCOUNTY

AUDITOR & RECORDER &

MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEB ACTION CODE29

DATE: February 13, 2018

A- Appointment

R- Reclassification

T - Transfer

E- End of Probation

P - Promotion D - Demotion S - Separation O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|--------------------|------------------|-------------------|-----------------------|---------------------|--------------------|---|--|
| Brown, Cory | Secondary Roads | 2-14-18 | Equipment Operator | \$22.30/hour | , | A | Job Vacancy Posted 11-28-17. Entry Level Salary: \$22.30/hour. |
| Taylor, Frank | County Treasurer | 2-14-18 | Senior Clerk | \$22.20/hour | 8%=\$1.64/hr | P | Promotion from Clerk II to Senior Clerk. |
| Burnside, Molly | County Sheriff | 2-19-18 | Senior Clerk | \$22.20/hour | -9%= -\$2.27/hr | T | Position Transfer from Youth Worker to Senior Clerk. |
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| APPROVED BY BOARD DATE: | | | The above and | foregoing ibmitted | | |
| MELISSA THOMAS, HR DIRECTOR: | Mile | sser I | - P. | as follows: | | 3 2018 |
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WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Melissa Thomas, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

February 13, 2018

For the February 13, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1. Secondary Roads Equipment Operator, Appointment.
- 2. County Treasurer Senior Clerk, Promotion.
- 3. County Sheriff Senior Clerk, Position Transfer.

Thank you