HUMAN RESOURCES DEPARTMENT

9a 01/19/16

MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEL ACTION CODE:

DATE: <u>January 19, 2016</u>

A- Appointment

R-Reclassification

T - Transfer

E- End of Probation

P - Promotion D - Demotion S - Separation O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

		EFFECTIVE		SALARY			
NAME	DEPARTMENT	DATE	JOB TITLE	REQUESTED	% INCREASE	*	REMARKS
Handke, Paul	Emergency Services	1-20-16	P/T Operations Officer	\$14.87/hour		A	Job Vacancy Posted 11-12-15. Entry Level Salary: \$13.46 to \$14.87/hr.
Hansen, Kelly	Veteran Affairs	2-04-16	Service Officer	\$19.22/hour	4%=\$.74/hour	R	Per Wage Plan comparability w/ AFSCME Courthouse Contract, from Grade 5/Step 1 to Grade 5/Step 2.
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APPROVED BY BOARD DATE:	O01911/1	11.0		
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WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Ed Gilliland, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

January 19, 2016

For the January 19, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Emergency Services P/T Operations Officer, Appointment.

2) Veteran Affairs Service Officer, from Grade 5/Step 1 to Grade 5/Step2.

Thank you