

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

Date: 3/14/2018 Weekly Agenda Date: 3/20/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Melissa Thomas

WORDING FOR AGENDA ITEM:

Approval for employee D.H. to exceed the allotted amount of Family Extended Sick time.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

D.H. has exceeded the 120 hours per fiscal year of allotted Family Extended Sick time by 26 hours.

BACKGROUND:

According to the union contracts, 120 hours of total family sick leave per contract year can be charged to the employee's sick leave. If the employee exceeds the amount of hours, board approval can be obtained to allow the extra hours be charged to the employees sick leave bank.

FINANCIAL IMPACT:

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IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Approve D.H. additional extended family sick leave hours be taken from his sick leave balance.

ACTION REQUIRED / PROPOSED MOTION:

Motion to approve D.H. to use additional extended family sick leave.