

6-20-17  
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PATRICK F. GILL  
WOODBURY COUNTY  
AUDITOR & RECORDER &  
CLERK OF ELECTIONS

HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA JUN 22 AM 8 20

DATE: June 20, 2017

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Clerk II	AFSCME Courthouse: \$15.64/hour	X	
	*Please See Attached Memo of Explanation.			

  
Chairman, Board of Supervisors

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: June 14, 2017

Subject: Filling vacancy in the Treasurer's Office

I am requesting permission to fill the vacancy created in the Treasurer's office created by the retirement of Lynn Spink. This will be a universal clerk for both tax and motor vehicle.

Thank you for your time and consideration.

A handwritten signature in black ink, reading "Michael R. Clayton". The signature is fluid and cursive, with a long horizontal line extending from the end of the name.

Michael R. Clayton  
Woodbury County Treasurer

cc Human Resources