

PATRICK F. GILL  
 WOODBURY COUNTY  
 AUDITOR & RECORDER &  
 COMM. OF ELECTIONS  
**HUMAN RESOURCES DEPARTMENT**  
 2017 JAN 18 PM 3:27  
**WOODBURY COUNTY, IOWA**

**DATE: January 17, 2017**

**AUTHORIZATION TO INITIATE HIRING PROCESS**

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Treasurer	Motor Vehicle Clerk II	AFSCME Courthouse: \$15.64/hour	X	
	*Please See Attached Memo of Explanation.			

  
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 Chairman, Board of Supervisors

To: Woodbury County Board of Supervisors

From: Michael Clayton

Date: January 11, 2017

Subject: Hire Clerk II Motor Vehicle

I am requesting to authorization to hire a Clerk II Motor Vehicle as a replacement for Janet Trimpe. Janet Trimpe was promoted to Clerk III Tax.

Thank you for your time and consideration.

A handwritten signature in black ink, appearing to read "Michael R. Clayton". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Michael R. Clayton  
Woodbury County Treasurer

cc Human Resources