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## **HUMAN RESOURCES DEPARTMENT**

## MEMORANDUM OF PERSONNEL TRANSACTIONS

\* PERSONNEL ACTION CODE:

DATE: August 31, 2021 A- Appointment

R-Reclassification

T - Transfer

E- End of Probation

P - Promotion D - Demotion S - Separation O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
County Sheriff	9-06-21	Senior Clerk	\$24.63/hour	10%=\$2.33/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 4/Step 4 to Grade 4/Step 5
County Sheriff	9-07-21	Civilian Jailer	\$21.02/hour		A	Job Vacancy Posted 6-30-21. Entry Level Salary: \$21.02/hour.
Juvenile Detention	9-13-21	Youth Worker	ove and foregr	ina	S	Resignation.
County Sheriff	9-20-21	Civilian Jajer Cis dispo	been submitte sed of as follo	d ( ws:	A	Job Vacancy Posted 7-21-21. Entry Level Salary: \$21.02/hour.
Bryce, Building Services Richard	10-05-21	Maintenance Technician	AUG		S	Retirement.
		OK	COS SU	ty!	NO	
		OK /	Harlell	longer		
		OK	ZA		NO	
		OK			_	
	County Sheriff  County Sheriff  Juvenile Detention  County Sheriff	County Sheriff 9-06-21  County Sheriff 9-07-21  Juvenile Detention 9-13-21  County Sheriff 9-20-21	DEPARTMENT DATE JOB TITLE  County Sheriff 9-06-21 Senior Clerk  County Sheriff 9-07-21 Civilian Jailer  Juvenile Detention 9-13-21 Youth Worker The ab  County Sheriff 9-20-21 Civilian Jailer  Building Services 10-05-21 Maintenance Technician  OK  OK	County Sheriff 9-06-21 Senior Clerk \$24.63/hour  County Sheriff 9-07-21 Civilian Jailer \$21.02/hour  Juvenile Detention 9-13-21 Youth Worker The above and forego County Sheriff 9-20-21 Civilian Jailer is disposed of as follows:  Building Services 10-05-21 Maintenance Technician OK  OK  OK  OK  OK  OK  OK  OK  OK  OK	DEPARTMENT DATE JOB TITLE REQUESTED (NCREASE)  County Sheriff 9-06-21 Senior Clerk \$24.63/hour 10%=\$2.33/hr  County Sheriff 9-07-21 Civilian Jailer \$21.02/hour  Juvenile Detention 9-13-21 Youth Worker The above and foregoing Civilian Jailer Services Civilian Jailer Services 10-05-21 Maintenance Technician OK  OK  OK  OK  OK  OK  OK  OK  OK  OK	County Sheriff   9-06-21   Senior Clerk   \$24.63/hour   10%=\$2.33/hr   R

PPROVED	BY BOARD	DATE:
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MELISSA THOMAS, HR DIRECTOR:

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