

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: December 20, 2016

* PERSONNEL ACTION CODE:

A - Appointment

T - Transfer

P - Promotion

D - Demotion

R - Reclassification

E - End of Probation

S - Separation

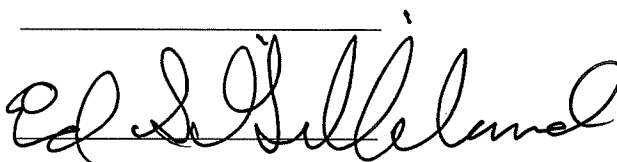
O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Schmitz, Kenneth	Building Services	12-19-16	Director	\$83,478/year	5%=\$3,975/year	R	Salary Increase.
Clausen, Larry	Board of Supervisors	12-31-16	Board Member			S	End of Elected Term of Office.
Monson, Mark	Board of Supervisors	12-31-16	Board Member			S	End of Elected Term of Office.
Smith, Jaclyn	Board of Supervisors	12-31-16	Board Member			S	End of Elected Term of Office.
Horsley, Kevin	County Sheriff	01-02-17	Civilian Jailer	\$24.12/hour	0%	T	Transfer from Court Security Officer to Civilian Jailer.
Thomas, Marie	County Sheriff	01-02-17	Court Security Officer	\$21.61/hour	0%	T	Transfer from Civilian Jailer to Court Security Officer.
Trimpe, Janet	County Treasurer	01-02-17	Clerk III-Tax	\$21.41/hour	6.7%=\$1.35/hour	P	Promotion from Clerk II to Clerk III.
Ladeas, Athena	County Attorney	01-05-17	Asst. County Attorney	\$81,870/year	3.7%=\$2,953/year	R	Per AFSCME Asst. Co. Attorney Contract agreement, from Step 8 to Step 9.

APPROVED BY BOARD DATE:

ED GILLILAND, HR DIRECTOR:



WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Ed Gilliland, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: December 20, 2016

For the December 20, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Building Services Director, Salary Increase.
- 2) Board of Supervisors (3) Board Members, End of Elected Term of Office.
- 3) County Sheriff Court Security Officer, Transfer to Civilian Jailer.
- 4) County Sheriff Civilian Jailer, Transfer to Court Security Officer.
- 5) County Treasurer Clerk II, Promotion to Clerk III.
- 6) Asst. County Attorney, from Step 8 to Step 9.

Thank you