## **HUMAN RESOURCES DEPARTMENT**

## **MEMORANDUM OF PERSONNEL TRANSACTIONS**

\* PERSONNEL ACTION CODE:

A- Appointment

R-Reclassification

T - Transfer P - Promotion E- End of Probation S - Separation

D - Demotion

O – Other

## TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Cowles, Tim	County Sheriff	4-8-20	P/T Courthouse Safety & Security Officer	\$18.50/hour		A	Job Vacancy Posted Entry Level Salary: \$16.84 to \$18.50/hour.
Ryan, Colin	Secondary Roads	4-19-20	Civil Engineer Intern	\$65,673.00/year	3%= \$1,912.68/yr	R	Per Wage Plan Matrix, 3 year Salary Increase.
				The above and having been s	ubmitted		
				is disposed of	as follows:		
					VO	E	
					APR 0	2020	
				OK_	72		NO
				OK	4		NO
				OK Hatta	(emp	/	_NO
				OK KOOK	SWA		NO
				OK	/		NO

alissa Homas

APPROVED BY BOARD DA	AIE:	
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DATE: <u>April 7, 2020</u>