

HUMAN RESOURCES DEPARTMENT

PATRICK F. GILL

WOODBURY COUNTY, IOWA

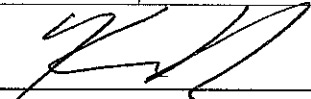
WOODBURY COUNTY  
AUDITOR & RECORDER &  
COMM. OF ELECTIONS

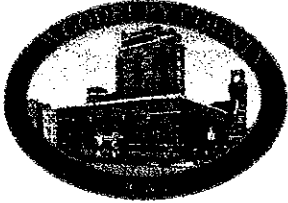
7b

2019 MAR 6 ~~DATE: March 1, 2019~~ DATE: March 5, 2019

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
Secondary Roads	Temporary Summer Laborers (5)	Wage Plan: \$10.00- \$12.50/hour	X	
Secondary Roads	Temporary Engineering Aides (3)	Wage Plan: \$12.50- \$15.00/hour	X	
	*Please see attached memo.			

  
Chairman, Board of Supervisors



# Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039  
Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors  
Woodbury County Human Resources Department

From: Mark J. Nahra, County Engineer

Date: February 25, 2019

Subject: Summer hire positions

I am requesting the authority to hire up to five (5) temporary maintenance staff summer positions and three (3) summer engineering aides. We fill these positions annually and appropriately budget for the temporary staff.

We utilize the temporary summer maintenance staff to assist full time maintenance employees with traffic control flagging and with our AMZ pavement patching crew. These positions provide summer work for college students and allow us to use our full time staff members in equipment operation rather than traffic control. This allows us to get more work done each day as skilled full time staff can concentrate on running equipment, not directing traffic.

The engineering aides assist our full-time engineering technicians with survey and project inspection work. Like 2018, with a heavy project work load again this year, we would like to hire three summer engineering aides.

I would propose the following pay rates. The summer laborers would be at a pay scale of \$10.00 - \$12.50/hour and the Engineering Aides were \$12.50 - \$15.00/hour, depending on experience.

Please contact me if you have any questions. Thank you for your assistance and attention.