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# HUMAN RESOURCES DEPARTMENT

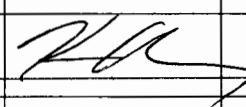
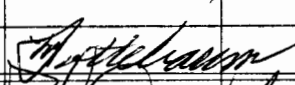
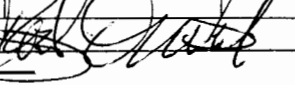
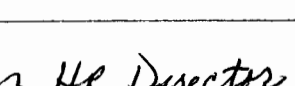
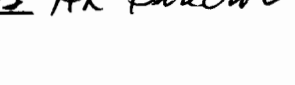
## MEMORANDUM OF PERSONNEL TRANSACTIONS

**DATE:** March 3, 2020

**\* PERSONNEL ACTION CODE:**

A- Appointment      R- Reclassification  
 T - Transfer        E- End of Probation  
 P - Promotion       S - Separation  
 D - Demotion        O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
King, Laura	County Auditor	2-15-20	Election Clerk II			S	Deceased.
Johnk, Karl	Secondary Roads	2-28-20	Equipment Operator			S	Resignation.
Shinkunas, Alan	County Sheriff	3-04-20	P/T Courthouse Safety & Security Officer			S	Resignation.
Vedral, Jared	Secondary Roads	3-06-20	Equipment Operator			S	Resignation.
Ward, Sabrina	County Sheriff	3-14-20	Civilian Jailer	\$20.67/hour	4%=\$.81/hour	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.
Quade, Amanda	County Sheriff	3-16-20	Civilian Jailer	\$20.67/hour	4%=\$.81/hour	R	Per CWA Civilian Officers Contract agreement, from Class 3 to Class 2.
Groves, Donald	County Sheriff	3-23-20	Civilian Jailer			S	Retirement.
Hansen, David	County Sheriff	4-15-20	Sheriff Deputy			S	Resignation.
The above and foregoing having been submitted is disposed of as follows:							
						VOTE	
						MAR 03 2020	
OK 						NO	
OK 						NO	
OK 						NO	
OK 						NO	
OK 						NO	

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director