HUMAN RESOURCES DEPARTMENT^{LL}

WOODSHILL COURTA

MEMORANDUM OF PERSONNEL TRANSACTIONS COMM. OF ELECTIONS

* PERSONNEL ACTION CODE:

A-Composition R-Reclassification

E- End of Probation

T - Transfer P - Promotion

S - Separation

D - Demotion

O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
McDermott, Shane	Secondary Roads	10-11-17	Motor Grader Operator	\$22.60/hour		Α	Job Vacancy Posted 8-10-17. Entry Level Salary: \$22.60/hour.
Ryan, Colin	Secondary Roads	10-19-17	Civil Engineer Intern	\$60,246.44/year	5.7%= \$3,296.04/yr	R	Per Wage Plan Matrix, 6 month Salary Increase.
Bieler, Alesha	County Attorney	10-24-17	Legal Secretary III	\$23.93/hour	9%=\$1.98/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 5/Step 4 to Grade 5/Step 5.
Gilliland, Edward	Human Resources	01-02-18	Director			S	Retirement.

16-10-1

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DATE: October 10, 2017

ED GILLILAND, HR DIRECTOR:

The above and foregoing naving been submitted is disposed of as follows:

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WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Ed Gilliland, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

October 10, 2017

For the October 10, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) Secondary Roads Motor Grader Operator, Appointment.
- 2) Secondary Roads Civil Engineer Intern, 6 month Salary Increase.
- 3) County Attorney Legal Secretary III, from Grade 5/Step 4 to Grade 5/Step 5.
- 4) Human Resources Director, Retirement.

Thank you