

HUMAN RESOURCES DEPARTMENT

7

MEMORANDUM OF PERSONNEL TRANSACTIONS

PATRICK F. GILL
WOODBURY COUNTY

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

DATE: September 3, 2019

2019 SEP 4 AM 11 38

AUDITOR REQUIRED

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|------------------|--------------------|----------------|----------------------------------|---|---------------|--------------------|--|
| Harmon, Hayden | County Sheriff | 9-09-19 | Civilian Jailer | \$19.86/hour | | A | Job Vacancy Posted 7-10-19. Entry Level Salary: \$19.86/hour. |
| Newman, Preston | County Sheriff | 9-09-19 | Civilian Jailer | \$19.86/hour | | T | Position Transfer from Sheriff Reserve Officer to Civilian Jailer. |
| Freemont, Ronald | Emergency Services | 9-17-19 | F/T Operations Officer-Paramedic | \$18.90/hour | 0% | T | Position Transfer from P/T to F/T Operations Officer-Paramedic. |
| Hayes, Todd | Juvenile Detention | 9-20-19 | P/T Youth Worker | \$20.07/hour | 4%=\$.77/hour | R | Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2. |
| Ingram, Michael | Juvenile Detention | 9-27-19 | P/T Youth Worker | \$20.07/hour | 4%=\$.77/hour | R | Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 1 to Grade 1/Step 2. |
| | | | | The above and foregoing having been voted is disposed of as follows: | | | |
| | | | | | | VOTE | |
| | | | | | | SEP 03 2019 | |
| | | | | OK | | | NO |
| | | | | OK | | | NO |
| | | | | OK | | | NO |
| | | | | OK | | | NO |
| | | | | OK | | | NO |

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: _____

Melissa Thomas

OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____
 OK _____ NO _____

properly prepared and
but need present
and list as to be done

NOTE

1911

| | | |
|----|-------|----|
| OK | | OK |
| OK | | OK |
| OK | | OK |
| OK | | OK |
| OK | | OK |

Maria Jones

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County
FROM: Melissa Thomas, Human Resources Director
SUBJECT: Memorandum of Personnel Transactions
DATE: September 3, 2019

For the September 3, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Civilian Jailer, Appointment.
2. County Sheriff Reserve Officer, Transfer to Civilian Jailer.
3. Emergency Services Operations Officer-Paramedic, Transfer from Part-time to Full-time.
4. Juvenile Detention (2) P/T Youth Workers, from Grade 1/Step 1 to Grade 1/Step 2.

Thank you