HUMAN RESOURCES DEPARTMENT NOUBLEY COUNTY

MEMORANDUM OF PERSONNEL TRANSACTION

DATE: <u>January 30, 2018</u>

* PERSONNET ACTION CODE: 8 42
A- Appointment R- Reclassification

T - Transfer

E- End of Probation

P - Promotion D - Demotion S - Separation O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Lewis, Jake	Juvenile Detention	1-24-18	P/T Youth Worker			S	Resignation.
Pettigrew, Georgeann	County Treasurer	2-05-18	Clerk II	\$18.57/hour	0%	Т	Position Transfer from Building Services Clerk II to Treasurer Clerk II.
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APPROVED BY BOARD DATE:						
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WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Melissa Thomas, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

January 30, 2018

For the January 30, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1. Juvenile Detention P/T Youth Worker, Resignation.
- 2. Building Services Clerk II, Position Transfer to Treasurer Clerk II.

Thank you