HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 21, 2017

* PERSONNEL ACTION CODE

A- Appointment

R-Reclassification

T - Transfer

E- End of Probation

P - Promotion

S - Separation

D - Demotion

O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Dotson, Likeisha	County Sheriff	11-13-17	Civilian Jailer			S	Resignation.
Washburn, Douglas	Secondary Roads	11-14-17	Motor Grader Operator			S	Retirement.
Norton, Dawn	Community & Economic Development	11-20-17	Senior Clerk	\$22.20/hour	8%=\$1.64/hr	Т	Position Transfer from Clerk II to Senior Clerk.
				-			
	and the second						

A	P	P	R(OV	ED	\mathbf{BY}	BOARD	DATE:	

ED GILLILAND, HR DIRECTOR:

The above and foregoing having been submitted is disposed of as follows:

NOV 2 8 2017

VOTE

NO _____

K Wattefin

NO ____

OK_

NO ____

OK_

NO_

WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO:

Board of Supervisors and the Taxpayers of Woodbury County

FROM:

Ed Gilliland, Human Resources Director

SUBJECT:

Memorandum of Personnel Transactions

DATE:

November 21, 2017

For the November 21, 2017 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Sheriff Civilian Jailer, Resignation.
- 2) Secondary Roads Motor Grader Operator, Retirement.
- 3) Community and Economic Development Clerk II Position Transfer to Senior Clerk.

Thank you