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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEL ACTION CODE:

DATE: September 8, 2020

A- Appointment

R- Reclassification

T - Transfer

E- End of Probation

P - Promotion

S - Separation

D - Demotion

O – Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
County Attorney	9-04-20	Legal Secretary III			S	Separation.
Juvenile Detention	9-20-20	P/T Youth Worker	\$21.33/hour	3.4%=\$.71/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.
Ingram, Juvenile Detention Michael	9-27-20	P/T Youth Worker	\$21.33/hour	3.4%=\$.71/hr	R	Per AFSCME Juvenile Detention Contract agreement, from
						Grade 1/Step 2
						Grade 1/Step 3.
			VOTE			
			SEP 08 20	20		
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	County Attorney Juvenile Detention	DEPARTMENT DATE County Attorney 9-04-20 Juvenile Detention 9-27-20 The had is	DEPARTMENT County Attorney 9-04-20 Legal Secretary III Juvenile Detention 9-20-20 P/T Youth Worker The above and having been su	DEPARTMENT DATE JOB TITLE REQUESTED Legal Secretary III Juvenile Detention 9-20-20 P/T Youth Worker S21.33/hour P/T Youth Worker The above and foregoing having been submitted is disposed of as follows: VOTE SEP 0 8 20 OK	DEPARTMENT DATE JOB TITLE REQUESTED % INCREASE County Attorney 9-04-20 Legal Secretary III Juvenile Detention 9-20-20 P/T Youth Worker \$21.33/hour 3.4%=\$.71/hr The above and foregoing having been submitted is disposed of as follows: VOTE SEP 0 8 2020 OK NO OK NO OK NO OK NO OK NO OK NO	DEPARTMENT DATE JOB TITLE REQUESTED % * County Attorney 9-04-20 Legal Secretary III Juvenile Detention 9-20-20 P/T Youth Worker \$21.33/hour 3.4%=\$.71/hr R The above and foregoing having been submitted is disposed of as follows: VOTE SEP 0.8 2020 OK NO

APPROVED BY BOARD DATE:	

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director