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HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: September 8, 2020

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Huls, Amy	County Attorney	9-04-20	Legal Secretary III			S	Separation.
Hayes, Todd	Juvenile Detention	9-20-20	P/T Youth Worker	\$21.33/hour	3.4%=\$.71/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.
Ingram, Michael	Juvenile Detention	9-27-20	P/T Youth Worker	\$21.33/hour	3.4%=\$.71/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 2 to Grade 1/Step 3.
The above and foregoing having been submitted is disposed of as follows:							
VOTE							
SEP 08 2020							
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	
			OK _____			NO _____	

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director