HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

* PERSONNEL ACTION CODE:

A- Appointment

R-Reclassification

T - Transfer

E- End of Probation

P - Promotion
D - Demotion

S - Separation O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

DATE: ____ March 31, 2015

DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	%	*	REMARKS
Secondary Roads	4-06-15	Equipment Operator	\$21.35/hour	3%=\$.64/hour	E	Per CWA Secondary Roads Contract agreement, End of Probation Salary Increase.
Secondary Roads	4-06-15	Civil Engineer Intern	\$55,000/year	5.7%=\$3,000/ year	R	Per Wage Plan Matrix, 6 month Salary Increase.
County Sheriff	4-14-15	Deputy	\$26.14/hour	6.5%=\$1.60/ hour	R	Per CWA Deputy Sheriff Contract agreement, From Class 1 to Senior Class.
County Attorney	4-16-15	Asst. County Attorney	\$86,362/year	3%=\$2,812/ year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 11 to Step 12.
	Secondary Roads Secondary Roads County Sheriff	DEPARTMENT DATE Secondary Roads 4-06-15 Secondary Roads 4-06-15 County Sheriff 4-14-15	DEPARTMENT DATE JOB TITLE Secondary Roads 4-06-15 Equipment Operator Secondary Roads 4-06-15 Civil Engineer Intern County Sheriff 4-14-15 Deputy County Attorney 4-16-15 Asst. County	DEPARTMENTDATEJOB TITLEREQUESTEDSecondary Roads4-06-15Equipment Operator\$21.35/hourSecondary Roads4-06-15Civil Engineer Intern\$55,000/yearCounty Sheriff4-14-15Deputy\$26.14/hourCounty Attorney4-16-15Asst. County\$86,362/year	DEPARTMENT DATE JOB TITLE REQUESTED % INCREASE Secondary Roads 4-06-15 Equipment Operator \$21.35/hour 3%=\$.64/hour Secondary Roads 4-06-15 Civil Engineer Intern \$55,000/year 5.7%=\$3,000/year County Sheriff 4-14-15 Deputy \$26.14/hour 6.5%=\$1.60/hour County Attorney 4-16-15 Asst. County \$86,362/year 3%=\$2,812/	DEPARTMENT DATE JOB TITLE REQUESTED % INCREASE * Secondary Roads 4-06-15 Equipment Operator \$21.35/hour 3%=\$.64/hour E Secondary Roads 4-06-15 Civil Engineer Intern \$55,000/year 5.7%=\$3,000/ year R County Sheriff 4-14-15 Deputy \$26.14/hour 6.5%=\$1.60/ hour R County Attorney 4-16-15 Asst. County \$86,362/year 3%=\$2,812/ R

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APPROVED BY BOARD DATE:					in dis	· ····································
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