

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: November 17, 2020

*** PERSONNEL ACTION CODE:**

- A - Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R - Reclassification
- E - End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Hansen, Jeremy	Secondary Roads	11-18-20	Temporary Equipment Operator	\$24.01/hour		A	Not to exceed 120 days.
Morris, Alyse	County Treasurer	11-29-20	MV Clerk II	\$19.01/hour	5%=\$.91/hour	R	Per AFSCME Courthouse Contract agreement, from Grade 3/Step 2 to Grade 3/Step 3.
Trinh, Minh	County Sheriff	11-30-20	Civilian Jailer	\$20.46/hour		A	Job Vacancy Posted 9-30-20. Entry Level Salary: \$20.46/hour.
The above and foregoing having been submitted is disposed of as follows:							
VOTE							
NOV 17 2020							
			OK				NO
			OK				NO
			OK				NO
			OK				NO
			OK				NO

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: Melissa Thomas HR Director