

HUMAN RESOURCES DEPARTMENT

MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: July 6, 2021

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R-Reclassification
- E- End of Probation
- S - Separation
- O - Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Brass, Trevor	County Attorney	07-12-21	Asst. County Attorney	\$69,736/year	5%=\$3,347/yr	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 2 to Step 3.
Greer, Emily	County Sheriff	07-12-21	Civilian Jailer	\$21.02/hour		A	Job Vacancy Posted 5-26-21. Entry Level Salary: \$21.02/hour.
Jensen, Brent	County Sheriff	07-12-21	P/T Courthouse Safety & Security Officer	\$20.60/hour	5.4%=\$1.07/hr	R	Per Wage Plan comparability with AFSCME Courthouse Contract, from Grade 3/Step 3 to Grade 3/Step 4.
Schroeder, Rodney	County Sheriff	07-12-21	Civilian Jailer	\$25.24/hour	10.9%=\$2.48/hr	R	Per CWA Civilian Officers Contract agreement, from Class 1 to Senior Class due to 6 years of employment and Associates Degree.
Williams, Gabriel	Juvenile Detention	07-12-21	Youth Worker	\$25.63/hour	16.9%=\$3.71/hr	R	Per AFSCME Juvenile Detention Contract agreement, from Grade 1/Step 3 to Grade 1/Step 4.

The above and foregoing having been submitted is disposed of as follows:

VOTE

OK [Signature] NO [Signature]
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APPROVED BY BOARD DATE:

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director