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6/26/18

HUMAN RESOURCES DEPARTMENT
WOODBURY COUNTY
MEMORANDUM OF PERSONNEL TRANSACTIONS

*** PERSONNEL ACTION CODE:**

- A- Appointment
- T - Transfer
- P - Promotion
- D - Demotion
- R- Reclassification
- E- End of Probation
- S - Separation
- O - Other

DATE: June 26, 2018

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Ellison, Richard	County Sheriff	6-15-18	Civilian Jailer			S	Resignation.
Harlow, Todd	County Sheriff	7-01-18	Lieutenant	\$75,504/year	6%=\$4,326/year	R	Per Wage Plan Matrix, 3 year Salary Increase.
Trimpe, Janet	County Treasurer	7-01-18	% Deputy	\$64,869.36/year	5%=\$5945.04/year	R	Per County Treasurer, from 70% to 75% Deputy.
Tuttle, Erica	County Treasurer	7-01-18	% Deputy	\$54,057.80/year	2.5%=\$3551.24/year	R	Per County Treasurer, from 60% to 62.5% Deputy.
McGrory, Steve	Juvenile Detention	7-01-18	Youth Worker	\$27.90/hour	0%	T	Position Transfer from Intake Officer to Youth Worker.
McGrory, Steve	Juvenile Detention	7-02-18	Youth Worker			S	Retirement.
Roder, Steven	Building Services	7-07-18	Maintenance Technician	\$20.60/hour	5%=\$1.03/hr	R	Per AFSCME Courthouse Contract agreement, from Grade 4/Step 3 to Grade 4/Step 4.
The above and foregoing having been submitted is disposed of as follows:							
VOTE							
OK	<i>[Signature]</i>				NO		
OK	<i>[Signature]</i>				NO		
OK	<i>[Signature]</i>						
OK	<i>[Signature]</i>						
OK	<i>[Signature]</i>						

APPROVED BY BOARD DATE: _____

MELISSA THOMAS, HR DIRECTOR: *Melissa Thomas HR Director*

WOODBURY COUNTY
HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: June 26, 2018

For the June 26, 2018 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Civilian Jailer, Resignation.
2. County Sheriff Lieutenant, 3 year Salary Increase.
3. County Treasurer (2) Percentage Deputies, Percentage Increases.
4. Juvenile Detention Intake Officer, Position Transfer to Youth Worker.
5. Juvenile Detention Youth Worker, Retirement.
6. Building Services Maintenance Technician, from Grade 4/Step 3 to Grade 4/Step 4.

Thank you