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# HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

DATE: May 11, 2021

**\* PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Ryan, Travis	County Sheriff	5-03-21	Civilian Jailer	\$24.56/hour	10.8%=\$2.41/hour	R	Per CWA Civilian Officers Contract agreement, from Class 1 to Senior Class due to 6 years of employment and Associates Degree.
Fox, Jacklyn	County Attorney	5-17-21	Asst. County Attorney	\$93,633/year	3.6%=\$3,263/year	R	Per AFSCME Asst. County Attorney Contract agreement, from Step 9 to Step 10.
Schultz, Jakob	Secondary Roads	5-17-21	Temporary Engineering Aide	\$14.00/hour		A	Not to exceed 120 days.
Sanderson, Kyle	Secondary Roads	5-26-21	Motor Grader Operator	\$24.31/hour		A	Job Vacancy Posted 3-9-21. Entry Level Salary: \$24.31/hour.
<p style="text-align: center;">The above and foregoing having been submitted is disposed of as follows:</p> <p style="text-align: center;">VOTE</p> <p style="text-align: center;">MAY 11 2021</p>							
			OK			NO	
			OK			NO	
			OK			NO	
			OK			NO	
			OK			NO	

APPROVED BY BOARD DATE: \_\_\_\_\_

MELISSA THOMAS, HR DIRECTOR:

Melissa Thomas HR Director