

**FEBRUARY 18, 2020, EIGHTH MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS**

The Board of Supervisors met on Tuesday, February 18, 2020 at 4:30 p.m. Board members present were Ung, Pottebaum, Radig, and De Witt. Staff members present were Karen James, Board Administrative Assistant, Joshua Widman, Assistant County Attorney, Melissa Thomas, Human Resources Director, Dennis Butler, Budget/Tax Analyst, and Michelle Skaff, Deputy Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

1. There were no citizen concerns.
2. Motion by Ung second by Radig to approve the agenda for February 18, 2020. Carried 4-0. Copy filed.

Motion by De Witt second by Radig to approve the following items by consent:

3. To approve minutes of the February 11, 2020 meeting. Copy filed.
4. To approve the claims totaling \$852,159.58. Copy filed.
- 5a. To approve and authorize the Chairperson to sign a Resolution approving petition for suspension of taxes for Dawn Holsinger, parcel #894720358002, 1414 West St., Sioux City, IA.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,961  
RESOLUTION APPROVING PETITION FOR SUSPENSION OF TAXES**

**WHEREAS**, Dawn Holsinger, is the titleholder of property located at 1414 West St., Sioux City, IA, Woodbury County, Iowa, and legally described as follows:

**Parcel #894720358002**

**SMITHS VILLA S 50 FT LOT 3 BLK 3**

**WHEREAS**, Dawn Holsinger is the titleholder of the aforementioned property have petitioned the Board of Supervisors for a suspension of taxes pursuant to the 2017 Iowa Code section 427.9, and

**WHEREAS**, the Board of Supervisors recognizes from documents provided that the petitioner is unable to provide to the public revenue; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby grants the request for a suspension of taxes, and hereby directs the Woodbury County Treasurer to so record the approval of this tax suspension for this property.

**SO RESOLVED** this 18th day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 5b. To approve and receive for signatures a Resolution Thanking and Commending Donald Haahr for his years of service to Woodbury County.

**RESOLUTION #12,962  
A RESOLUTION THANKING AND COMMENDING  
DONALD HAAHR  
FOR HIS SERVICES TO WOODBURY COUNTY**

**WHEREAS**, Donald Haahr has capably served Woodbury County as an employee of the Conservation Department for 43 years from February 1, 1977 to March 1, 2020; and

**WHEREAS**, the service given by Donald Haahr as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA** that the undersigned members of this Board thanks and commends Donald Haahr for his years of service to Woodbury County; and

**BE IT FURTHER RESOLVED** that it is the wish of all those signing below that the future hold only the best for this very deserving person, Donald Haahr.

**BE IT SO RESOLVED** this 18th day of February 2020.

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

- 6a. To approve the separation of Joshua Nelson, Sheriff Reserve Officer, County Sheriff Dept., effective 02-07-20. Resignation; the separation of Nicole Kline, Clerk II, County Treasurer Dept., effective 02-21-20. Resignation.; the appointment of Stacy Ritchie, P/T Clerk II, Human Resources Dept., effective 03-02-20, \$16.84/hour. Job Vacancy Posted 1-8-20. Entry Level Salary: \$16.84/hour.; and the reclassification of Cara Wood, Sr. Clerk, County Sheriff Dept., effective 03-07-20, \$21.12/hour, 5%=\$1.06/hr. Per AFSCME Courthouse Contract agreement, from Grade 4/Step 3 to Grade 4/Step 4. Copy filed.
- 6b. To approve and authorize the Chairperson to sign the Authorization to initiate the hiring process for Lead Custodian, Building Services Dept. AFSCME Courthouse: \$15.87/hour or per contract language.; and Clerk II, County Treasurer Dept. AFSCME Courthouse: \$16.84/hour. Copy filed.
- 6c. To approve the request of Donald Haahr to remain on the County Health and County Dental. Copy filed.
- 7. To receive Juvenile Detention January population report. Copy filed.
- 8a. To receive Commission of Veteran Affairs Quarterly report for the 1<sup>st</sup> quarter ending September 30, 2019. Copy filed.
- 8b. To receive Commission of Veteran Affairs Quarterly report for the 2<sup>nd</sup> quarter ending December 31, 2019. Copy filed.
- 9a. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Lake Forrest Mobile Home Park, 3700 28<sup>th</sup> St., Lot #450, Sioux City, IA, Vin #64311AB.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,963  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Lake Forest Mobile Home Park is the titleholder of a mobile home VIN 64311AB located in Woodbury County, Iowa and legally described as follows:

**VIN 64311AB 1981 Moduline**

**WHEREAS**, the above-stated mobile homes have taxes payable including special assessments and the mobile homes are owned by Lake Forest Mobile Home Park.

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 18<sup>th</sup> day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

- 9b. To approve and authorize the Chairperson to sign a Resolution approving abatement of taxes for Estates West, 104 W 8<sup>th</sup> St, Lot #218, Sergeant Bluff, IA, Vin #04510400Y.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,964  
RESOLUTION APPROVING ABATEMENT OF TAXES**

**WHEREAS**, Estates West is the titleholder of a mobile home VIN 04510400Y located in Woodbury County, Iowa and legally described as follows:

**VIN# 04510400Y 1989 Cutlass**

**WHEREAS**, the above-stated mobile home has taxes payable including special assessments and the mobile home is owned by Estates West

**WHEREAS**, these taxes are uncollectable or impractical to pursue collection through personal judgment or tax sale.

**WHEREAS**, the Board of Supervisors sees that good cause exists for the abatement of these taxes and;

**NOW, THEREFORE, BE IT RESOLVED**, that the Woodbury County Board of Supervisors hereby abates the taxes owing on the above parcel according to Code of Iowa, 445.16 for the taxes owed and hereby directs the Woodbury County Treasurer to abate these aforementioned taxes from the tax records.

**SO RESOLVED** this 18th day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

Carried 4-0.

11. Motion by De Witt second by Ung to approve the purchase of integration services from NEOGOV. Carried 4-0. Copy filed.

- 10a. A public hearing was held at 4:35 p.m. for the sale of parcel #864306456003. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by De Witt to close the public hearing. Carried 4-0.

Motion by Ung second by Radig to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #864306456003, to Kevin Rayevich, PO Box 51, Oto, IA, for \$763.00 plus recording fees. Carried 4-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,965**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

By Kevin Rayevich in the sum of Seven Hundred Sixty-Three Dollars & 00/100 (\$763.00)-----  
-----dollars.

For the following described real estate, To Wit:

**Parcel #864306456003**

**Vacated Lots Twelve and Thirteen (12 & 13) Block Three (3) Horton's Addition in 6-86-43, in the City of Oto and Woodbury County, Iowa**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 18<sup>th</sup> Day of February, 2020.

**WOODBURY COUNTY BOARD OF SUPERVISORS**

Copy filed.

- 10b. A public hearing was held at 4:36 p.m. for the sale of parcel #894730257010, 2205 W. 2<sup>nd</sup> St., Sioux City, IA. The Chairperson called on anyone wishing to be heard.

Motion by Ung second by Radig to close the public hearing. Carried 4-0.

Motion by Radig second by Ung to approve and authorize the Chairperson to sign a Resolution for the sale of real estate parcel #894730257010, 2205 W. 2<sup>nd</sup> St., Sioux City, IA, to Jose and Teresa Sanchez, 2209 W. 22<sup>nd</sup> St., Sioux City, IA for \$525.00 plus recording fees. Carried 4-0.

**RESOLUTION OF THE BOARD  
OF SUPERVISORS OF WOODBURY COUNTY, IOWA  
RESOLUTION #12,966**

**BE IT RESOLVED** by the Board of Supervisors of Woodbury County, Iowa, that the offer at public auction of:

**By Jose Sanchez & Teresa Sanchez in the sum of Five Hundred Twenty-Five Dollars & 00/100 (\$525.00)-----  
-----dollars.**

For the following described real estate, To Wit:

**Parcel #894730257010**

**E Four (4) feet of Lots Eleven & Twelve (11 & 12) in Block Twenty (20), Hornicks 2<sup>nd</sup> Addition, City of Sioux City, Woodbury County, Iowa  
(2205 W. 2<sup>nd</sup> Street)**

Now and included in and forming a part of the City of Sioux City, Iowa, the same is hereby accepted: said Amount being a sum LESS than the amount of the general taxes, interests, costs and penalties against the said Real Estate.

**BE IT RESOLVED** that payment is due by close of business on the day of passage of this resolution or this sale is null and void and this resolution shall be rescinded.

**BE IT RESOLVED** that per Code of Iowa Section 569.8(3 & 4), a parcel the County holds by tax deed shall not be assessed or taxed until transferred and upon transfer of a parcel so acquired gives the purchaser free title as to previously levied or set taxes. Therefore, the County Treasurer is requested to abate any taxes previously levied or set on this parcel(s).

**BE IT FURTHER RESOLVED** that the Chairman of this Board be and he is hereby authorized to execute a Quit Claim Deed for the said premises to the said purchaser.

**SO DATED** this 18<sup>th</sup> Day of February, 2020.  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

12. Information presented by Gary Brown, Emergency Services, about the Emergency Services Volunteer Program. Copy filed.
13. Motion by Radig second by Ung to approve and authorize the Chairperson to sign a Resolution committing funds and project maintenance. Carried 4-0.

**COMMITMENT OF FUNDS AND PROJECT MAINTENANCE  
RESOLUTION  
RESOLUTION #12,967**

**WHEREAS:** The Board of Supervisors is submitting application to the SRTPA RPA Surface Transportation Program for the following project in FY 2024, and

**County Hwy K42 – Dallas Avenue  
PCC Pavement Replacement**

**NOW, THEREFORE, BE IT RESOLVED** by the Woodbury County Board of Supervisors that County Engineer is directed to submit application for the above captioned project, that the Board of Supervisors will dedicate the local match funding for the project, and that Woodbury County will maintain the completed project for its intended public use for a minimum of 20 years following project completion.

**Passed and approved this 18th day of February, 2020.**  
WOODBURY COUNTY BOARD OF SUPERVISORS  
Copy filed.

14. Motion by Ung second by De Witt to receive for signatures a Resolution approving the deferment of loan payments. Carried 4-0.

**WOODBURY COUNTY, IOWA  
RESOLUTION #12,968  
RESOLUTION APPROVING THE DEFERMENT OF LOAN PAYMENTS**

**WHEREAS,** Woodbury County, Iowa (the "County") has received a formal request from the Correctionville Economic Development Corporation (CEDCORP) to suspend monthly loan payments, which shall include principal, interest, and the total balance due, in the amount of \$56,002.92 (the "Obligation"), until such time that CEDCORP successfully sells the mortgaged asset located at 319 5<sup>th</sup> Street, Correctionville, IA 51016, or is able to satisfy in-full its Obligation to the County; and

**WHEREAS,** CEDCORP has been forthright and diligent in their efforts to meet their Obligation with the County as evidenced in the Promissory Note dated April 9, 2013 and the Modification of Promissory Note dated April 18, 2018; and

**WHEREAS,** upon the occurrence of default and the foreclosure of MacDawn Enterprise, LLC, grantee and mortgagee with CEDCORP, has since created a financial hardship for CEDCORP; and

**WHEREAS**, the County hereby finds and determines that it is a public benefit to and in the best interest of all parties involved to approve the deferment of CECDORP's loan payments due to the County pending sale of the mortgaged asset;

**NOW, THEREFORE, BE IT RESOLVED BY THE WOODBURY COUNTY BOARD OF SUPERVISORS:**

1. The recitals set forth in the preamble hereof are incorporated herein and shall have the same force and effect as if set forth in this Section.
2. The deferment of loan payments, in substantially the form presented at this meeting, is hereby approved.
3. The provisions of the Promissory Note will remain in full force and effect. Deferment of the payments due pursuant to this Resolution does not constitute a waiver of the Obligation by the County or limit its right to re-assert any of its rights under the agreement.
4. This Resolution shall become effective immediately upon adoption.

**Dated this 18<sup>th</sup> day of February 2020.**

WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

15. The Board discussed the Woodbury County Law Enforcement Center project, March 3<sup>rd</sup> public referendum, and the duties of the Intergovernmental Authority. Copy filed.
16. The Board heard reports on committee meetings.
17. There were no citizen concerns.
18. Board concerns were heard.
- 19a. Motion by Ung second by Radig to reduce WCICC allocation by \$40,154 for FY 2021. Carried 4-0.
- 19b. Motion by Radig second by Pottebaum to reduce the Sheriff's Office motor vehicle administrative budget by \$20,000. Carried 4-0.

The Board adjourned the regular meeting until March 3, 2020.

Meeting sign in sheet. Copy filed.