

JANUARY 5, 2021, FIRST MEETING OF THE WOODBURY COUNTY BOARD OF SUPERVISORS

The Board of Supervisors met on Tuesday, January 5, 2021 at 3:30 p.m. Board members present were Radig, Ung, Wright, De Witt, and Taylor. Staff members present were Karen James, Board Administrative Assistant, Melissa Thomas, HR Director, Joshua Widman, Board Attorney, Dennis Butler, Budget/Tax Analyst and Patrick Gill, Auditor/Clerk to the Board.

The regular meeting was called to order with the Pledge of Allegiance to the Flag and a Moment of Silence.

- 1. There were no citizen concerns.
- 2. Motion by Taylor second by De Witt to approve the agenda for January 5, 2021. Carried 5-0. Copy Filed.

Motion by De Witt second by Wright to approve the following items by consent:

- 3. To approve minutes of the January 4, 2021 meeting. Copy filed.
- 4. To approve the claims totaling \$461,969.27. Copy filed.
- 5a. To approve the appointment of Jeremy Taylor, Board Member, Board of Supervisors Dept., effective 1-01-21, \$36,049.35/year. Elected Official.; the appointment of Chad Sheehan, Sheriff, County Sheriff Dept., effective 1-01-21, \$115,213.45/year.; the other of Matthew Ung, Board Vice Chair, Board of Supervisors Dept., effective 01-04-21, \$36,049.35/year, -19%=-\$6,870.38/yr. From Board Chairperson to Board Vice Chair.; the other of Rocky De Witt, Board Chairperson, Board of Supervisors Dept., effective 01-04-21, \$42,919.73/year, 19%=\$6,870.38/yr. From Board Member to Board Chairperson.; the other of Keith Radig, Board Member, Board of Supervisors Dept.; effective 01-04-21, \$36,049.35/year, 0%. From Board Vice Chair to Board Member.; the separation of Kent Roepke, Sheriff Deputy, County Sheriff Dept., effective 1-08-21. Retirement.; and the appointment of Loni Kuhlmann, Director, Veteran Affairs Dept., effective 1-11-21, \$50,000/year. Job Vacancy Posted 10-14-20. Entry Level Salary: \$50,000/year. Copy filed.
- 5b. To approve the request of Kent Roepke to remain on the County health and dental insurance. Copy filed.
- 5c. To approve the liability and property policies with One Beacon and Travelers Insurance for calendar year 2021. Copy filed.
- 5d. To approve and receive for signatures a Resolution thanking and commending Kent Roepke for years of service with Woodbury County.

RESOLUTION #13,120
A RESOLUTION THANKING AND COMMENDING
KENT ROEPKE
FOR HIS SERVICE TO WOODBURY COUNTY

WHEREAS, Kent Roepke has capably served Woodbury County as an employee of the Woodbury County Sheriff's Office for 30 years from April 15, 1991 to January 8, 2021.

WHEREAS, the service given by Kent Roepke as a Woodbury County employee, has been characterized by his dedication to the best interests of the citizens of Woodbury County; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF WOODBURY COUNTY, IOWA that the undersigned members of this Board thanks and commends Kent Roepke for his years of service to Woodbury County; and

BE IT FURTHER RESOLVED that it is the wish of all those signing below that the future hold only the best for this very deserving person, Kent Roepke.

BE IT SO RESOLVED this 5th day of January, 2021.
WOODBURY COUNTY BOARD OF SUPERVISORS

Copy filed.

6. To approve the underground utility permit for the City of Correctionville for a sanitary sewer force main in Rock Township. Copy filed.

Carried 5-0.

7. Motion by Taylor second by Wright to have the county farm appraised by Dennis Reyman (Stalcup Ag Inc) who is President of the American Society of Farm Managers and Rural Appraisers, to gain information so that the Board can make the best informed decision moving forward regarding closed session meeting on price, review of the appraisal and recommendations for parceling, and any previous sale-of-county-farm study. Carried 5-0. Copy filed.
8. The Board heard reports on committee meetings.
9. There were no citizen concerns.
10. Board concerns were heard.
- 11a. Commitment to holding the line for taxpayers with approval of FY22 budget savings of \$1.4 million.
 1. Motion by Ung second by De Witt to reduce by \$570,224 the allocation to SDH (line 0001-01-3040-000-48100). Carried 5-0.
 2. Motion by Ung second by Taylor to transfer from Gaming to General Basic \$85,000 from FY21 carryover funds, and \$215,000 from FY22 fund balance. Carried 5-0.
 3. Motion by Ung second by Taylor to reduce by \$294,163 Rural Basic reserves. Carried 5-0.
 4. Motion by Ung second by Taylor to reduce by \$99,887 General Basic reserves. Carried 5-0.
 5. Motion by Ung second by Taylor to reduce by \$90,000 the Rural Basic levy for Secondary Roads. Carried 5-0.
 6. Motion by Ung second by Taylor to remove the \$61,554 Auditor's Office improvement request for an FTE, placing it at the end of reviews. Carried 5-0.
 7. Motion by Ung second by De Witt to reduce by \$60,000 the allocation to the Self Liability Fund (line 0002-01-9200-000-46000). Carried 5-0.
 8. Motion by Ung second by De Witt to move \$159,314 (includes wages and benefits) from Uniform Patrol Division/General Basic to Rural Basic. Carried 5-0.
- 11b.
 1. Motion by Taylor second by De Witt to receive the General Relief Administration budget as submitted. Carried 5-0.
 2. Motion by Taylor second by Wright to receive the General Relief Assistance budget as submitted. Carried 5-0.
- 11c.
 1. Motion by Taylor second by De Witt to receive the County Supervisors Solid Waste budget as submitted. Carried 5-0.
 2. Motion by Taylor second by De Witt to receive the County Supervisors Miscellaneous Refunds budget as submitted. Carried 5-0.
 3. Motion by De Witt second by Radig to receive the County Supervisors CF Rebates budget as submitted. Carried 5-0.

4. Motion by Taylor second by De Witt to receive the County Supervisors Public Bidder budget as submitted. Carried 5-0.
 5. Motion by De Witt second by Wright to receive the County Supervisors Mail Services budget as submitted. Carried 5-0.
 6. Motion by Taylor second by De Witt to receive the County Supervisors District Court Operations budget as submitted. Carried 5-0.
 7. Motion by Radig second by Ung to receive the County Supervisors Court Appointed Juvenile Attorneys budget as submitted. Carried 5-0.
 8. Motion by Taylor second by Radig to receive the County Supervisors Risk Management Services budget as submitted. Carried 5-0.
 9. Motion by De Witt second by Radig to receive the County Supervisors Soil Conservation – Currently funded thru LOST budget as submitted. Carried 5-0.
 10. Motion by Taylor second by Radig to receive the County Supervisors Medical Examiner budget reduced by \$50,000.00. Carried 5-0.
 11. Motion by Radig second by Taylor to defer action to receive the County Supervisors Starcom Program budget as submitted. Carried 5-0.
 12. Motion by De Witt second by Taylor to receive the County Supervisors Sheriff Training Center budget as submitted. Carried 5-0.
 13. Motion by Taylor second by Radig to receive the County Supervisors Township Officers budget as submitted. Carried 5-0.
 14. Motion by Taylor second by De Witt to receive the County Supervisors Infrastructure/Economic Development (Event Center/ CAT Grant/Riverfront) budget as submitted. Carried 5-0.
- 11d. 1. Motion by De Witt second by Radig to receive the Auditor Recorder Records Management budget as submitted. Carried 5-0.
2. Motion by De Witt second by Radig to receive the Auditor Recorders Electronic Fees budget as submitted. Carried 5-0.
- 11e. 1. Motion by Taylor second by Ung to defer action to receive the Emergency Services EMS Loan Fund budget as submitted. Carried 5-0.
2. Motion by Taylor second by Wright to defer the Emergency Services EMS Training budget as submitted. Carried 5-0.

The Board adjourned the regular meeting until January 12, 2021.

Meeting sign in sheet. Copy filed.