

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#16c

Date: 9/14/2017

Weekly Agenda Date: 9/19/2017

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Kenny Schmitz

WORDING FOR AGENDA ITEM:

Courthouse HVAC Project 1- Automation Controls/ HVAC Improvements

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Building Services, Resource Consulting Engineers, and Baker Group have diligently reviewed needs to improve the Courthouse HVAC.

Resource Consulting Engineers have completed design details on the HVAC Automation Controls specifications and prepared documents to be utilized in the competitive bid process.

The project will upgrade HVAC control systems and components and improve HVAC systems in the Basement, 1st Floor, 2nd Floor, Floor 2-1/2, and 8th Floors.

The formal process to identify project costs stands ready to be initiated.

BACKGROUND:

The existing controls system is a combination of digital, electric, and pneumatic controls, and do not allow for effective monitoring of spaces or diagnosing system issues.

Numerous system actuators do not function properly and are in need of replacement.

During the study a component identification process was conducted to determine over-all needs.

The information collected discovered multiple component systems operating stand alone from one another which will be addressed.

FINANCIAL IMPACT:

2017 CIP Project

To be determined through competitive bid process

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Building Services requests authorization to initiate the formal process to seek bids, set the bids opening date and time, and set the hearing date for the Courthouse HVAC Project 1 Automation Controls/ HVAC Improvements.

ACTION REQUIRED / PROPOSED MOTION:

- A. Motion to seek competitive bids for the Courthouse Project 1 Automation Controls/ HVAC Improvements .
- B. Motion to open competitive bids on October 24th, 2017 at 3:00pm in the Board of Supervisors Office.
- C. Motion to set a hearing date for October 31st, 2017 at 4:45pm at the Board of Supervisors Meeting.