

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#15c

Date: 4/10/2018

Weekly Agenda Date: 4/17/2018

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Gary Brown, Director

WORDING FOR AGENDA ITEM:

Approve the hiring of two Full-time and one 1/4 Part-time Paramedic Operations Officers.

ACTION REQUIRED:

Approve Ordinance

Approve Resolution

Approve Motion

Give Direction

Other: Informational

Attachments

EXECUTIVE SUMMARY:

Emergency Services would like the approval to begin the hiring of two Full-time & one 1/4 Part-time Operations Officers Paramedics.

BACKGROUND:

In August of last year Siouxland Paramedics (SPI) made an announcement they would be transitioning from 911 emergent responds to transports and this was effective on January 1st, 2018 and had a serious impact on the rural squads who had previously relied on SPI to provide Paramedics 24/7. Woodbury County Emergency Services along with the Woodbury County Board of Supervisors, additional county offices, area municipalities, townships and many rural Woodbury County EMS agencies worked together to find a solution.

Currently Emergency Services has one FT Paramedic at Climbing Hill from 7am-7pm Monday-Friday and 7am-7pm Monday-Thursday. In order to provide that 24/7 Coverage it would require no less than two additional Full-time Paramedics and one 1/4 Part-time Paramedic. The additional staff was approved during the planning for the FY19 Budget.

Emergency Services would like the approval to begin the hiring process.

FINANCIAL IMPACT:

The cost to hire a Full-time Paramedic
Annual Salary \$ 50,652.02
Ben-Dental EMP Only \$352.44
Ben-Family Medical \$ 17,580.60
Ben-IPERS EMS-Protected \$ 4,576.19
Ben-Life Insurance \$ 52.80
Ben-Long Term Disability \$ 382.50
Ben-Medicare \$ 674.34
Ben-Social Security \$ 2,883.37
Total Wages & Benefits \$ 77,127.26

The cost to hire a 1/4 Part-time Paramedic
Annual Salary \$ 9,543.14
BEN-IPERS EMS-Protected \$ 862.18
BEN-Medicare \$ 127.05
BEN-Social Security \$ 543.24
Total Wages & Benefits \$11,075.61

Two Full-time Paramedics (\$77,127.26 each) \$154,254.52
One 1/4 Part-time Paramedic (\$11,075.61) \$ 11,075.61

Total Financial Impact for FY19 New Positions \$165,330.13

The salary range for each of the two Full-time Paramedics is from \$47,784.92 (\$17.31/hour) to \$50,652.02 (\$18.35/hour).

The salary range for the one 1/4 Part-time Paramedic is from \$9,002.96 (\$17.31/hour) to \$9,543.14 (\$18.35/hour).

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

Yes No

RECOMMENDATION:

Woodbury County Emergency Services recommends the Woodbury County Board of Supervisors to approve the hiring of two Full-Time and one 1/4 Part-time Operations Officer-Paramedic.

ACTION REQUIRED / PROPOSED MOTION:

Woodbury County Board of Supervisors motions to approve the hiring of two Full-Time and one 1/4 Part-time Operations Officer-Paramedic.

JOB VACANCY NOTICE

Woodbury County, Iowa, a governmental unit as prescribed by the Iowa Code, will accept applications in Room 701 of the Woodbury County Court House, 620 Douglas Street, Sioux City, Iowa for the following position(s):

**TITLE: (2) Full-time Operations Officers-Paramedics
(1) ¼ Part-time Operations Officer-Paramedic**

**EMERGENCY SERVICES
121 Deer Run Trail
Climbing Hill, IA 51015**

ENTRY SALARY: \$17.31-\$18.35/hour
Full-time: \$47,784.92-\$50,652.02 Annually
Part-time: \$9,002.96-\$9,543.14 Annually
Plus Benefits
FLSA 207K Wage Plan

ESSENTIAL FUNCTIONS:

Under general supervision, responds to medical and fire emergencies in a prompt and efficient manner; is familiar with department policies, standard operating procedures and protocols. Will assist the Director and department by providing accurate medical documentation, assist with training, inventories of medical supplies, equipment, provides updates on changing procedures and required state policies. Will also attend work related meetings, conferences, and seminars. Maintain all certifications of an Iowa Paramedic. Schedule is subject to rotating schedules and staggered shifts.

APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS:

Minimum experience of one year of public contact work which involved planning, organizing or controlling human or physical resources, i.e., foreman, store manager, teacher, etc., OR thirty semester hours of college course work. Have the ability to express communications clearly and concisely, have the capability to establish and enhance effective working relationships with co-workers and the general public; ability to organize assigned specific tasks and present effective work methods; have the knowledge or the capacity to become familiar with state and federal guidelines for emergency response for all skill levels. Willing to obtain all minimal required certifications of Iowa Firefighters Association and the Emergency Services Department

Requirements

Paramedic Certification and CPR Certification

A valid Driver's License

A County Application form and a resume

Candidate for hire must successfully pass a background check, physical exam, and drug screening prior to employment. Woodbury County is an Equal Opportunity Employer. In compliance with the ADA, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.

Applicants for employment should contact the Human Resources Dept., Room 701, Woodbury County Court House, between the hours of 8:00 a.m. to 4:30 p.m. for further information.

Deadline for receipt of applications shall be: Opened until filled.

Human Resources Dept., Room 701
Woodbury County Court House
620 Douglas Street
Sioux City, IA 51101

EQUAL OPPORTUNITY EMPLOYER

**WOODBURY COUNTY
EMERGENCY SERVICES DEPARTMENT
(2) Full-Time & (1) 1/4 Part-Time Operations Officer Paramedics**

Entry Salary Range: \$47,784.92-\$50,652.02 annually (\$17.31-\$18.35/hr.) Plus Benefits. Location: 121 Deer Run Trail, Climbing Hill, IA 51015 FLSA 207K Wage Plan (Approx. hours annually: Full-time 2,760 hrs. & Part-time 520 hrs.). Accepting Paramedic Level ONLY-1 year experience in public contact work or 30 semester hours of college course work may be substituted for each one year of experience. Have or willing to obtain certifications for National Incident Management System (NIMS), Jump/Jump Start, Mandatory Reporter, and Operational Hazmat. Must have and maintain required certifications of an Iowa Emergency Medical License for Paramedic, and CPR Certification required. A valid Driver's License is required. Candidate for hire must pass background checks, physical exam and drug screening prior to employment.

A County application form and a resume are required. Full Description at: www.woodburycountyiowa.gov

Deadline: 4:30 p.m., Monday, May XX, 2017 or until position filled.

APPLY: Human Resources Dept.
Woodbury County Court House
620 Douglas Street – Rm. 701
Sioux City, IA 51101

E O E

Please run the above ad: Sunday, May XX, 2017.

Please email ad proof and cost estimate to: lisaanderson@woodburycountyiowa.gov

If you have any questions please contact Lisa Anderson, 279-6480.

Send Billing to: Woodbury County Human Resources Dept.
(See Address above)
Phone: 712-279-6480
Fax: 712-279-6597

(ADEOCPT Operations Officer/PERSONNEL)