

**WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM**

Date: 5/11/17 Weekly Agenda Date: 5/16/17

**ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN:** David Gleiser, RED Director

**WORDING FOR AGENDA ITEM:**

Quarterly Update on SIMPCO City/County Membership Dues Project

**ACTION REQUIRED:**

Approve Ordinance

Approve Resolution

Approve Motion

Public Hearing

Other: Informational

Attachments

**EXECUTIVE SUMMARY:**

This is the 3rd quarterly update from SIMPCO on their work with the 8 rural cities participating in the city/county membership dues project.

**BACKGROUND:**

In April 2016, the Board accepted a proposal to pay 50% of the membership dues (FY16/17) to SIMPCO for rural cities wishing to participate. 8 cities accepted the offer for a total cost to the county for \$4,288 (LOST Funds). The RED dept. will provide the Board with a recommendation on the effectiveness of the project at the end of the fiscal year.

**FINANCIAL IMPACT:**

**IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?**

Yes  No

**RECOMMENDATION:**

Acknowledge the information contained within the 3rd quarter update.

**ACTION REQUIRED / PROPOSED MOTION:**

None - Informational Item

## MEMORANDUM

TO: David Gleiser, Woodbury County Rural Economic Development Director

FROM: Michelle Bostinelos, SIMPCO Executive Director

DATE: April 21, 2017

RE: SIMPCO Progress Report Qtr. 3 | January 1, 2017 – March 31, 2017

The Woodbury County Board of Supervisors agreed to pay for one half of rural Woodbury County communities' membership dues to SIMPCO for FY 2017 (July 1, 2016 – June 30, 2017). The goal of the partnership is for rural Woodbury County communities to utilize the Siouxland Interstate Metropolitan Planning Council (SIMPCO) in providing tools, research, technical assistance and regional collaboration to help grow community and economic development project across Woodbury County.

In the spring of 2016, SIMPCO staff visited 14 rural Woodbury County communities and secured SIMPCO membership with eight towns. The member communities include: Bronson, Danbury, Hornick, Lawton, Oto, Salix, Smithland and Sergeant Bluff. At the end of the 3<sup>rd</sup> quarter, SIMPCO had been in contact with all eight communities, assisting with various projects, research, grant assistance and data collection. Information in this report demonstrates project(s)/information requested, total time, and estimated value of services offered directly to each of the communities as well as the indirect value of SIMPCO membership and regional collaboration.

During the 3<sup>rd</sup> quarter, SIMPCO spent approximately 52 direct hours which equals an estimated value of nearly \$3,536 assisting member communities in Woodbury County. Indirect time working on projects, committees, outreach that indirectly benefits Woodbury County communities is estimated at 74 hours or an estimated value of \$5,032. The net benefit of SIMPCO membership for rural Woodbury County communities in the second quarter is equaled \$8,568.

### Second Quarter Notes:

- While we try to reach out to all the Woodbury County Communities, however, not all need SIMPCO's assistance every quarter. We also recognize that the communities have begun the process to update the Comprehensive Plans with Simmering-Cory and thus may not be ready to implement community plans or grant applications until that process is complete
- SIMPCO continues to work with the city of Lawton on the Regional Nutrition and Physical Activities grant (\$10,000) through the Iowa Department of Public Health (IDPH) and Iowa Association of Regional Councils (IARC). SIMPCO is partnering with Siouxland District Health Department on the project to implement a physical activity and nutrition project for the community. Sidewalk construction will begin this spring.
- Unlike the other rural Woodbury County communities, Sergeant Bluff is part of the SIMPCO Metropolitan Planning Organization (MPO) and the urban area of Sioux City. MPO work may

not be specifically directed to Sergeant Bluff but pertains to metropolitan transportation planning as a whole and Sergeant Bluff's placement in the MPO. Twenty percent of MPO funds are from MPO members' dues used as local match to complete the necessary work required to ensure federal transportation funds continue to flow into the metropolitan region. In the third quarter SIMPCO Staff developed the draft FY 2018 Transportation Planning Work Program and the FY 2018 – 2021 Transportation Improvement Program (TIP). Both of these documents are required for Federal transportation funds to flow to the metropolitan area.

- As part of the Metropolitan Planning Organization (MPO) and Siouxland Regional Transportation Planning Association (SRTPA), SIMPCO solicited projects from both the Sioux City metropolitan area and rural planning area for the Surface Transportation Block Grant (STBG) program. Both Sergeant Bluff and Woodbury County were awarded funds through this program for FY 2021. Sergeant Bluff was awarded \$1,400,000 for the 1<sup>st</sup> Street Project from the MPO. Woodbury County was awarded \$707,900 for the Port Neal Project from the MPO and \$1,200,000 for K64 from the SRTPA
  
- Woodbury County communities received the following electronic newsletters and information sent out by SIMPCO:
  - *January Grant Blast* – Information on current grants and upcoming events
  - *February Newsletter* – Updates on projects, grant information and upcoming events
  - *March Updates* – Updates on grants and upcoming events/workshops/trainings
  
- SIMPCO staff sits on the Mid-states Community and Economic Development Conference Planning Committee. This conference took place in April 2017 (4<sup>th</sup> quarter). The conference is one of the largest rural development events in the three state regions and is a joint project of several agencies and organizations in Iowa, Nebraska and South Dakota. It is designed for local leaders and offers workshops on strategies and ideas for rural development. Woodbury County communities were encouraged to attend the event.
  
- SIMPCO staff provided assistance to Danbury with the DNR Land and Water Conservation Fund grant application.
  
- During the 3<sup>rd</sup> quarter SIMPCO staff continued to work with the Clerks in Oto and Smithland on budget preparations and submittal.
  
- On March 14 we met with Lawton's City Clerk and Mayor to discuss possible projects and priorities for the community.
  
- A summary of SIMPCO services were provided at the Woodbury County Board of Supervisors Town Hall Meeting at the end of March in Correctionville. As a follow-up to the meeting, staff researched the U.S Economic Development Administration's Planning Program and Local Technical Assistance Program. This grant program could fund up to 50% of a planning study that would examine Economic Development and Marketing for communities along U.S. Highway 20.
  
- SIMPCO continued to hold the Regional Policy and Legislative Committee meetings monthly during the 3<sup>rd</sup> quarter. Staff is preparing to attend the Siouxland Chamber trip to Washington DC the first week of May. Several key programs to Iowa's rural communities are being proposed to

be cut in President Trump's Budget Blueprint including elimination of the U.S. Economic Development Administration, Community Development Block Grants and the Pre-Disaster Mitigation Grant Program.

- On March 9<sup>th</sup>, Skip Meisner provided a Missouri River Workshop. Skip provided an overview of past and current issues facing the management of the Missouri River. This workshop event was open to all SIMPCO Board members.
- Time was spent on the Siouxland Regional Transportation Planning Association (SRTPA – RPA 4) during the 3<sup>rd</sup> Quarter including updating the public participation plan, administering Transportation Improvement Program (TIP) amendments (one in Woodbury County) and the development of the FY 2018 Transportation Planning Work Program (TPWP) and the FY 2018-2021 TIP.
- SIMPCO staff continues to administer the Local Emergency Planning Committee (LEPC). The group held their regularly scheduled meeting in early February. The group continues to work on the Hazardous Materials Emergency Preparedness Grants which includes funding for planning exercises and training. In addition, Staff dedicated time to the 2019 County Hazard Mitigation Grant Program application process.
- SIMPCO continued to work with Siouxland District Health Department on the Partnership to Improve Community Health (PICH) project. This project focuses on Safe Routes to School and Complete Street (bicycle/pedestrian) projects in the communities of Lawton-Bronson, Sergeant Bluff, Moville (non-member), and Sloan (non-member).
- SIMPCO staff is currently working on establishing a pavement management analysis program which would allow the county and communities within the county to measure pavement condition.
- SIMPCO leads or participates in several groups and committees that benefit Woodbury County rural communities through regional cooperation. During the second quarter, SIMPCO lead or participated in the following committees/boards/organizations/groups:
  - Grown Siouxland Taskforce
  - SIMPCO MPO Transportation Advisory Committee and Policy Board
  - Siouxland Economic Development Corporation (SEDC)
  - Interchange Justification Report (IJR) for Woodbury County Technical Committee
  - Tri-State Incident Management Team
  - Local Emergency Planning Committee (LEPC)
  - Western Iowa Community Improvement Regional Housing Trust Fund
  - Iowa Association of Councils of Governments (ICOG)
  - Coalition for a Greater Siouxland
  - SIMPCO MPO Bicycle/Pedestrian Roundtable
  - Siouxland Chamber of Commerce Transportation Committee
  - Siouxland Chamber Legislative Committee
  - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
  - SIMPCO's Comprehensive Economic Development Strategies (CEDs) Committee
  - Siouxland Regional Transit System Board
  - Live Healthy Siouxland
  - SIMPCO Transportation Advisory Group

- Planning meetings for regional entrepreneurship plan and events (Iowa's West Coast Initiative)

**Anticipated work in 4th Quarter (April 1, 2017 – June 30, 2017):**

- SIMPCO staff will complete the project with Lawton on the Public Health Regional Nutrition and Physical Activities project.
- Metropolitan Planning Organization work will continue which will affect Sergeant Bluff including MPO meetings, Transportation Improvement Program (TIP) management, work with IJR Technical Committee, Tri-State Incident Management Team, and MPO Bicycle/Pedestrian Roundtable.
- SIMPCO will continue to work with Siouxland District Health Department on projects related to Safe Routes to School and bicycle/pedestrian improvements in Sergeant Bluff, Lawton-Bronson, Sloan and Merville.
- SIMPCO staff will continue to develop the pavement management program.
- Will be working with the Iowa DOT on a regional rail transportation study which will include Sergeant Bluff and Woodbury County
- SIMPCO will be accepting applications for additional housing rehab projects in Woodbury County. One application has already been approved in the community of Pierson.
- SIMPCO will hold an additional training with John Danos from Dorsey & Whitney Law Firm. John will cover Urban Renewal and Revitalization Plans, Property Tax Abetment, and Tax Increment Financing. Both SIMPCO members and non-members are invited to the event.
- SIMPCO will be hosting its Annual Meeting on May 11<sup>th</sup> at the Boulder Inn and Suites in Holstein, Iowa. Debi Durham, Director of Iowa Economic Development Authority, will be the keynote speaker, followed by an award banquet. The event is open to SIMPCO members and guests.
- During the 4<sup>th</sup> quarter staff will develop a proposal for the EDA Planning Program and Local Technical Assistance Program grant application for a the U.S. Highway 20 Economic Development/Marketing Study. In addition Steve Castaner from the U.S. EDA will be attending the June 22<sup>nd</sup> meeting of the SIMPCO Comprehensive Economic Development Strategies Committee (CEDS).
- During the third quarter, SIMPCO will lead or participated in the following committees/boards/organizations/groups which benefit Woodbury County Communities:
  - Grow Siouxland Task Force
  - Mid-States Conference Planning Committee
  - Region III Regional Entrepreneurship Project
  - Transportation Advisory Group (TAG)
  - Iowa Association of Councils of Government (ICOG)

- MPO Bicycle/Pedestrian Roundtable
  - Siouxland Economic Development Cooperation
  - Interchange Justification Report (IJR) for Woodbury County Technical Committee
  - Tri-State Incident Management Team
  - SIMPCO MPO Transportation Advisory Committee and Policy Board
  - Siouxland Chamber Legislative Committee and Transportation Committee
  - Siouxland Regional Transit System Board
  - Coalition for a Greater Siouxland
  - Siouxland Regional Transportation Planning Association (SIMPCO-RPA)
  - Plywood Trail Committee
  - SIMPCO Regional Policy and Legislative Committee
  - Comprehensive Economic Development Strategy Committee (CEDS)
- SIMPCO will continue to distribute electronic newsletters and grant blasts about upcoming activities/events/trainings/grants.

# Siouxland Interstate Metropolitan Planning Council

## Progress Report: January 1, 2017 – March 31, 2017

Community	SIMPCO Staff	Project(s)/Information Requested	Total Time (hours)	Estimated Value	Additional Member Fee
Bronson Total Dues: \$636 Woodbury County Portion: \$318	Jacob Heil	Safe Routes to Schools project planning, visioning and committee work	Qtr. 1: 4 Qtr. 2: 6 Qtr. 3: 3	Qtr. 1: \$272 Qtr. 2: \$408 Qtr. 3: \$204	none
Danbury Total Dues: \$668 Woodbury County Portion: \$334	Nicole Peterson	Assistance with DNR Trail Grant	Qtr. 1: 6 Qtr. 2: 7 Qtr. 3: 3	Qtr. 1: \$408 Qtr. 2: \$476 Qtr. 3: \$204	none
Hornick Total Dues: \$520 Woodbury County Portion: \$260	Jake Heil Sharon Burton	Developed two draft logos for the city.  Assistance with city budget	Qtr. 1: 6.5 Qtr. 2: 14 Qtr. 3: 2	Qtr. 1: \$408 Qtr. 2: \$952 Qtr. 3: \$136	none
Lawton Total Dues: \$1,113 Woodbury County Portion: \$557	Michelle Bostinelos, Jake Heil, Nicole Peterson	Regional Nutrition and Physical Activities grant. Grant administration and reporting. Safe Routes to School planning, visioning and committee work.  Meeting with City Clerk and Mayor to discuss possible projects and priorities	Qtr. 1: 10 Qtr. 2: 68 Qtr. 3: 5	Qtr. 1: \$680 Qtr. 2: \$4,624 Qtr. 3: \$340	none

<b>Community</b>	<b>SIMPCO Staff</b>	<b>Project(s)/Information Requested Quarter 2</b>	<b>Total Time (hours)</b>	<b>Estimated Value</b>	<b>Additional Member Fee</b>
Oto Total Dues: \$380 Woodbury County Portion: \$190	Sharon Burton	Assisted the City Clerk on preparing and submitting city budget	Qtr. 1: 20 Qtr. 2: 28 Qtr. 3: 13	Qtr. 1: \$1360 Qtr. 2: \$1,904 Qtr. 3: \$884	none
Salix Total Dues: \$686 Woodbury County Portion: \$343	Michelle Bostinelos	Answered questions on planning processes and provided information on grants	Qtr. 1: 140 Qtr. 2: 5 Qtr. 3: 1	Qtr. 1: \$9,520 Qtr. 2: \$340 Qtr. 3: \$68	none
Smithland Total Dues: \$519 Woodbury County Portion: \$260	Sharon Burton	Assisted City Clerk on preparing and submitting city budget	Qtr. 1: 0 Qtr. 2: 10 Qtr. 3: 10	Qtr. 1: \$0 Qtr. 2: \$680 Qtr. 3: \$680	none
Sergeant Bluff Total Dues: \$4,054 Woodbury County Portion: \$2,027	Michelle Bostinelos Jake Heil Kevin Randle Gabriel Appiah	Safe Routes to School planning, visioning and committee work.  MPO Work**: March MPO TTC and Policy Board meetings; IJR/South Bridge Interchange technical committee meetings; Bicycle/Pedestrian Roundtable meeting; Attend Tri-State Incident Management Meeting; STBG applications, TPWP update, TIP update, transportation modeling work, Regional Freight Plan.	Qtr. 1: 22 Qtr. 2: 10 Qtr. 3: 15	Qtr. 1: \$1,496 Qtr. 2: \$680 Qtr. 3: \$1,020	none



**Direct Totals:** This includes time directly working with Woodbury County communities on projects, data collection and technical assistance.

<b>Totals Dues</b>	<b>Woodbury County Portion</b>	
\$8,576	\$4,288	
<b>Time Period</b>	<b>Total Time (hours)</b>	<b>Estimated Value</b>
<b>Quarter 1: July 1 – September 30</b>	208.5	\$14,178
<b>Quarter 2: October 1 – December 31</b>	148	\$10,064
<b>Quarter 3: January 1 - March 31</b>	52	\$3,536

**Indirect Totals:** This includes time working on projects, committees, outreach that indirectly benefits Woodbury County communities.

<b>Program/Project</b>	<b>Total Time (hours) Qtr. 1</b>	<b>Estimated Value Qtr. 1</b>	<b>Total Time (hours) Qtr. 2</b>	<b>Estimated Value Qtr. 2</b>
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	4	\$272	4	\$272
PICH (nonmember work)	23	\$1,564	30	\$2,040
Pavement Management	3.5	\$238	4	\$272
Community Profiles	5	\$340	1	\$68
<b>Totals:</b>	<b>35.5</b>	<b>\$2,414</b>	<b>60</b>	<b>\$4,080</b>

<b>Program/Project</b>	<b>Total Time (hours) Qtr. 3</b>	<b>Estimated Value Qtr. 3</b>	<b>Total Time (hours) Qtr. 4</b>	<b>Estimated Value Qtr. 4</b>
Newsletter/Grant Blasts/Notification of Events/ Committees/Meetings/Boards	4	\$272		
PICH (nonmember work)	54	\$3,672		
Pavement Management	3	\$204		
RPA Work	4	\$272		
<b>Totals:</b>	<b>74</b>	<b>\$5,032</b>		

**Total Net Benefit:**

	<b>Qtr. 1</b>	<b>Qtr. 2</b>	<b>Qtr. 3</b>
Direct Total Estimated Value	\$14,178	\$10,064	\$3,536
Indirect Total Estimated Value	\$2,414	\$4,080	\$5,032
<b>Total</b>	<b>\$16,592</b>	<b>\$14,144</b>	<b>\$8,568</b>
<b>Additional Grant Awards</b>			
Lawton IDPH Grant Award	\$10,000*		
Sgt. Bluff & Woodbury Co STBG Award			\$3,309,900

*\*Adjusted from Qtr 1 report.*