

WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM

#13

Date: 4-3-2020 Weekly Agenda Date: 4-7-2020

ELECTED OFFICIAL / DEPARTMENT HEAD / CITIZEN: Marty Pottebaum

WORDING FOR AGENDA ITEM:

Discuss the attached policy.

ACTION REQUIRED:

- Approve Ordinance
- Approve Resolution
- Approve Motion
- Public Hearing
- Other: Informational
- Attachments

EXECUTIVE SUMMARY:

This is to discuss a policy to require General Contractors to fill out the Woodbury County Questionnaire.

BACKGROUND:

The questionnaire was brought to us some time back, but it was requested General Contractors fill it out. This would make it a requirement.

FINANCIAL IMPACT:

None

IF THERE IS A CONTRACT INVOLVED IN THE AGENDA ITEM, HAS THE CONTRACT BEEN SUBMITTED AT LEAST ONE WEEK PRIOR AND ANSWERED WITH A REVIEW BY THE COUNTY ATTORNEY'S OFFICE?

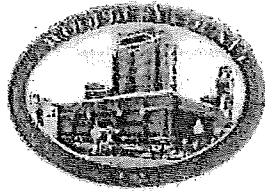
Yes No

RECOMMENDATION:

Would like us to discuss this item, and see if I should bring it back as an action item next week.

ACTION REQUIRED / PROPOSED MOTION:

Discussion only.



WOODBURY COUNTY CAPITAL IMPROVEMENT PROJECTS

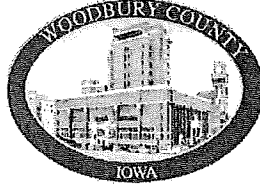
APPROVAL OF POST BID GENERAL CONTRACTOR QUALITY ASSURANCE QUESTIONNAIRE

WHEREAS, pursuant to Iowa Code 26.9 which requires that contracts for public improvements be awarded to the "lowest responsive, responsible bidder" and

WHEREAS, Iowa law recognizes that a government entity may obtain information from the lowest responsive bidder to determine bidders responsibility relating to the bidders experience, Number of employees, and ability to finance the cost of the public improvement; and

WHEREAS, Woodbury County in recognition of this and that Vertical Infrastructure Projects are designed for human occupancy and construction of these projects can be complex and difficult, desires to establish a policy requiring submission of the General Contractor Quality Assurance Questionnaire to the apparent lowest bidder on Vertical Infrastructure Projects as defined in the attached County of Woodbury County Post Bid General Contractor Quality Assurance Questionnaire Policy.

Moved by _____ to adopt.



WOODBURY COUNTY CAPITAL IMPROVEMENT PROJECTS

“QUALITY ASSURANCE QUESTIONNAIRE”

Woodbury County is requesting that the following questionnaire be completed by all prospective General Contractors and must be included, prior to or at the time of bid submission. Pursuant to Iowa Code 26.9, contracts for public improvements must be awarded to the “lowest responsive, responsible bidder”. Factors other than price may be considered when making the award. This questionnaire is only applicable to public improvements which exceed the competitive bid amount set pursuant to Iowa Code 26.3, 26.14 and 314.1B, currently \$135,000.00.

Company/Contracting Firm: _____

Owner/ Representative: _____

Address: _____

Main Telephone: _____ E-Mail: _____

1. Within the past Five (5) years, has the Contractor been disbarred by any Federal, State, or Local government entity from bidding projects? Yes No

If yes, please explain on separate attachment.

2. Within the past Five (5) years, has the Contractor- defaulted on a contract, been disqualified, removed or otherwise prevented from bidding on, or completing a Government, State, or Local project? Yes No

If yes, please explain on separate attachment.

3. Within the past five (5) years has the Contractor been found by a court or agency of competent jurisdiction, to be delinquent (delinquent shall include but not limited to failure to file, failure to pay, or imposition tax liens) in meeting its obligation under Federal, State, or Local tax laws? Yes No

If yes, please explain on separate attachment.

4. Within the past Five (5) years has the Contractor been unable to obtain, or been denied a bond? Yes No

If yes, please explain on separate attachment.

5. Within the past Five (5) years has the Contractor declared bankruptcy or been under receivership? Yes No

If yes, please explain on separate attachment.

6. Within the past Five (5) years has the Contractor filed any lawsuits, or sought arbitration with regard to any construction project? Yes No

If yes, please explain on separate attachment.

7. Are any lawsuits, legal proceedings, arbitration, or judgment's pending/ outstanding against the Contractor, its owner, or officers? Yes No

If yes, please explain on separate attachment.

8. Within the past Five (5) years has the Contractor been found to have violated any of the following Federal or State Laws:
Iowa Child Labor Act, Iowa Labor Commissioner's Right to Inspect Premises, Iowa Compensation Insurance Act, Iowa Competition Act, Iowa Employee Registration Requirements, Iowa Hazardous Chemicals Risks Act, Iowa Income Corporate and Sales Tax Code, Iowa Minimum Wage Act, Iowa Non-speaking English Employee Act, Iowa Wage Payment Collection Act, a "willful" violation of the Iowa or Federal Occupational Safety and Health Act, Federal Income or Corporate Tax Code, The National Insurance Act, OR the Fair Labor Standards Act? Yes No

If yes, please explain on separate attachment.