


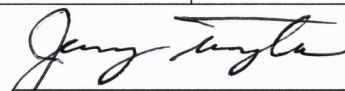
HUMAN RESOURCES DEPARTMENT

WOODBURY COUNTY, IOWA

DATE: September 27, 2016

AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Attorney	Secretary III	AFSCME Courthouse: \$18.94/hour		
	*Please see attached memo.			



Chairman, Board of Supervisors

WOODBURY COUNTY
AUDITOR & CLERK
COM. OF ELECTIONS
2016 SEP 28 PM 2 29

MEMORANDUM

Date: September 15, 2016
To: Board of Supervisors
From: PJ Jennings
RE: Request for New Hire

Supervisors:

During the supervisor meeting on September 13, 2016 the board approved the motion to hire one support staff position for the fine collection division within my department. I would like to have the hiring process for that position begin as soon as possible.

Thank you