



Woodbury County Sheriff's Office

LAW ENFORCEMENT CENTER
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CHAD SHEEHAN, SHERIFF

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December 20, 2021

To the Woodbury County Board of Supervisors & Human Resources Department,

The Woodbury County Sheriff's Office respectfully requests authorization to hire Shelia Henningfeld for the position of Clerk III. This will be starting at a pay grade 5, step 2. We are requesting her starting pay at this level due to her previous experience with transcription. We request this be placed on the agenda for the Monday, January 3, 2022, Woodbury County Board of Supervisors meeting. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Chad Sheehan".

Chad Sheehan, Sheriff

Cc: file