## HUMAN RESOURCES DEPARTMENT

## MEMORANDUM OF PERSONNEL TRANSACTIONS

## DATE: August 18, 2015

* PERSONNEL ACTION CODE:

A- Appointment
T - Transfer
P-Promotion
D - Demotion

R-Reclassification
E- End of Probation
S - Separation O-Other

## TO: WOODBURY COUNTY BOARD OF SUPERVISORS

| NAME | DEPARTMENT | EFFECTIVE <br> DATE | JOB TITLE | SALARY <br> REQUESTED | \% <br> INCREASE | * | REMARKS |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: | :---: |

## APPROVED BY BOARD DATE:

GLORIA MOLLET, ASST. HR DIRECTOR Whow Froklofing been submitted $\begin{gathered}\text { The above and foregoing } \\ \text { having of as follows: }\end{gathered}$


# WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT 

TO: $\quad$ Board of Supervisors and the Taxpayers of Woodbury County<br>FROM: Ed Gilliland, Human Resources Director<br>Gloria Mollet, Human Resources Assistant Director grneelet<br>SUBJECT: Memorandum of Personnel Transactions<br>DATE: $\quad$ August 18, 2015

For the August 18, 2015 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1) Appointment of a Civilian Jailer
2) Appointment of an Equipment Operator

Thank you

# WOODBURY COUNTY BOARD OF SUPERVISORS AGENDA ITEM(S) REQUEST FORM 

Date: 8-13-15
Weekly Agenda Date: $\qquad$ 8-18-15
$\square$

WORDING FOR AGENDA ITEM: Approval of Memorandum of Personnel Transactions

EXECUTIVE SUMMARY:

BACKGROUND:

FINANCIAL IMPACT:

RECOMMENDATION:

ACTION REQUIRED/PROPOSED MOTION: Motion to Approve the Memorandum of Personnel Transactions

