PATRION F. GILL HUMAN RESOURCES DEPARTMENT COURTY

AUDITOR & RECOURDER &

MEMORANDUM OF PERSONNELCTRANSACTIONS

* PERSONNEIBACTION COBE:10

A- Appointment

R- Reclassification

T - Transfer

E- End of Probation

P - Promotion

S - Separation

D - Demotion

O-Other

TO: WOODBURY COUNTY BOARD OF SUPERVISORS

DATE: <u>February 19, 2019</u>

| NAME | DEPARTMENT | EFFECTIVE DATE | JOB TITLE | SALARY REQUESTED | % INCREASE | * | REMARKS |
|---------------------|-----------------|-------------------|---------------------------------|--|--|---|--|
| Barnes, Samantha | County Sheriff | 3-26-18 | Sheriff Reserve Officer | | 4.4 | S | Resignation. |
| Jepsen, Jered | Secondary Roads | 3-06-19 | Weed Commissioner | \$26.98/hour | 6.7%=\$1.69/ hour | R | Per Wage Plan Matrix, 6 year Salary Increase. |
| Wood, Cara | County Sheriff | 3-07-19 | Senior Clerk | \$19.57/hour | 3.8%=\$.72/ hour | R | Per AFSCME Courthouse Contract agreement, from Grade 4/Step 2 to Grade 4/Step 3. |
| McCrystal, James | County Sheriff | 3-29-19 | Sheriff Deputy | | | S | Retirement. |
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| APPROVED BY BOARD DATE: | A | PP | RO | VE: | D BY | BOARD | DATE: |
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MELISSA THOMAS, HR DIRECTOR:

Milisie Thomas HR Director

WOODBURY COUNTY HUMAN RESOURCES DEPARTMENT

TO: Board of Supervisors and the Taxpayers of Woodbury County

FROM: Melissa Thomas, Human Resources Director

SUBJECT: Memorandum of Personnel Transactions

DATE: February 19, 2019

For the February 19, 2019 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

1. County Sheriff Reserve Officer, Resignation.

- 2. Secondary Roads Weed Commissioner, 6 year Salary Increase.
- 3. County Sheriff Senior Clerk, from Grade 4/Step 2 to Grade 4/Step 3.
- 4. County Sheriff Deputy, Retirement.

Thank you